

SFBC Transformation Statement of Work

Define Key Ministries

Long Range Plan Recommendation:

There was no explicit recommendation about defining key ministries in the Long Range Plan. It has become obvious that this task is foundational and must be completed to enable work on the LRP recommendations. It is required input for Facilities and Pastoral Transition in particular.

Key Dates:

Task forces need a preliminary list in early 2021

Final list prepared when permanent pastor(s) are in place

Collaboration required:

- Program Office will lead the effort, collaborating with the following:
- Pastoral and Administrative Staff
- Lay Leadership
 - President/Executive Committee
 - Diaconate
- All task forces
- Congregation

Description of Work:

- Ensure that the congregation is continually informed and involved in this process
- Publish an introductory article about this work to the congregation
- Identify our current key ministries
 - Target between 7 and 12 key ministries – level of detail must be consistent across the areas
 - Describe what each one includes and does not include
 - Have a working session with staff to draft this list
- Make a list of additional ministry areas we may want to consider in the future
 - Use input from the focus groups to identify ministries that people expressed interest in
 - List ministries that other churches we know of provide
 - Differentiate between services delivered on site and those delivered elsewhere that we support

- Attempt to include ministries that would have specific facilities or staff requirements if we wanted to pursue them. Call out these requirements when describing the ministries
- Have a working session with staff and LRP resources to draft this list
- Discuss the lists with Diaconate (at leadership retreat or a meeting in that timeframe)
 - Present the two lists to the Diaconate
 - In discussion:
 - Agree on list of current key ministries
 - Prioritize a list of additional ministries the taskforces should consider
 - Refine the total list of proposed key ministries going forward. Target between 7 and 12 key ministries
- Share the preliminary list with the taskforces.
- Discuss the lists with Congregation during one or more Zoom sessions
 - Explain the concept of key ministries
 - Present the lists
 - Identify any additional ministries to consider
 - Gain input on priorities for current and potential ministries
- Prepare a working list of key ministries in priority order for taskforces to use. Diaconate to approve.
- Take input from taskforces regarding these lists as they work – share new information across taskforces as it becomes available
- Note: we would still consider this a working list. A “final” list of key ministries going forward should be put together with participation from the new pastoral staff